

Frequently Asked Questions Regarding File Upload

Q1: what is the file format of Cash File & how it should be named?

Answer:

Cash File Format: **investor ID|amount|yyyy-mm-dd**

Example: **101|1005.00|2011-09-29**

102|-28237.62|2011-09-29

Cash File Naming Format: **Participant ID#Filename.txt**

Example: **MNHAR#CASH2011-09-29.txt**

Q2: what is the file format of Stock File & how it should be named?

Answer:

Stock File Format: **investor ID|BO ID|ISIN CODE|amount|dd-mm-yyyy**

Example: **405|1201840008600403|BD0000DCL004|33|29-Sep-2011**

482|1201840012365187|BD0000DCL004|27|29-Sep-2011

Cash File Naming Format: **Participant ID#Filename.txt**

Example: **MNHAR#STOCK2011-09-29.txt**

Q3: What can be the reasons of failure of File Processing?

Answer:

1. Wrong File Format
2. No Space is allowed before or after the text
3. BO ID Mismatch (if BO ID is provided which is Non Mandatory) with investor ID
4. Invalid Investor ID-if the investor is not registered in GOTX System.
5. Wrong ISIN Code

Q4: From where to see the errors & the types of error?

Answer:

Login as Operator > Exception > Batch Exception > Select the Job Name > Put the File Name > Submit